

GREENLAND WOMEN'S CLUB CRAFT FAIR IMPORTANT APPLICATION INFORMATION

- **Prior participation/solicitation and/or submission of application with payment does not guarantee acceptance. The committee does not guarantee space assignments.**
- As we continue to increase the quality and variety of our Fair, June 15 will be the deadline by which applications received will be notified of acceptance or no thank you. **If not selected for participation** notification will be via email and your check will be marked VOID and micro-shredded.
- Once accepted NO REFUNDS-no exceptions
- **RETURNED CHECK FEE** - Once accepted returned checks for insufficient funds will be charged our **bank fee PLUS \$10 handling charge**. Replacement payment shall NOT be by personal check, but shall be payable by bank check or money order.

- Artisans and crafters are invited to display and sell original work. Commercially manufactured items are not allowed. To insure the quality of the Fair, vendors must produce the items they sell and be present on the day of the Fair.
- **SHARING OF SPACE IS PROHIBITED.**

- The Committee reserves the right to limit the number of craftspeople in any category, limit the number of spaces per crafter and to make other artistic choices to insure a diversified exhibit.
- **PHOTOS** - you must submit photos/prints of each type/style/medium of item to be sold within your space. This is how the selection committee protects all crafters from numbers of duplicated craft styles. Fair committee members reserve the right to ask you to remove any items not previously approved.
- **Pictures via email or reference to websites ARE NOT ACCEPTED. Please print your name on the reverse of all photos. Thank you. If accepted pictures are returned Fair day. If not accepted, unless a postage paid envelope is supplied, photos are destroyed.**
- Artisans are responsible for licensing, INSURANCE/TAX ID, etc.
- **PUBLICITY**– Publicity for the Fair will include print media, online websites, social media, radio public service announcements and signs throughout the local area. Bookmarks will be sent to each accepted crafter with additional available upon request.

DAY OF CRAFT FAIR

- **ARRIVAL TIME / SET UP** – Saturday 11/17/18, 4PM-6PM; Sunday 11/18/2018, 7AM. Booths must be fully set up by 9:00 AM.
- **PLEASE NO EARLY ARRIVALS** either Saturday afternoon or Sunday morning. The craft Fair volunteers need the time before your arrival to coordinate their duties and ready the building to ensure the Fair/festival is all you wish it to be. DOORS WILL NOT OPEN UNTIL THE SPECIFIED TIME indicated
- **CHECK IN** – not later than 8AM, Sunday, November 18, 2018 - **NO EXCEPTION**...this enables the committee to make adjustments in time for a wait list crafter.
- **MOST IMPORTANT** – if on Fair day you have not checked in or contacted us by 8AM via cell phone 603-502-9299 YOUR SPACE is subject to re-sale or will be filled at the committees request to neighboring crafters by expanding their display to include your space; the appearance of the room or hall is gravely affected by empty space. SPACE FEE including electricity will not be refunded NO EXCEPTIONS.
- Artisans must supply their own table*(s), extension cord and strip cord (one double plug for each two crafter spaces). Each crafter is allotted one outlet of a double plug, i.e., you will be sharing an outlet with a neighboring crafter. *Table/display legs and the like in contact with school floors MUST have rubber feet/caps. Displays must be appropriately dressed/draped to the front and sides no shorter than 4" from floor. In the gym felt squares are provided and must be used even with rubber feet. Please keep your space in a neat and tidy manner. PRODUCT STORAGE - extra product may NOT be visible to the public.
- **NO flames/burning/SMOKING** allowed anywhere on school grounds including those crafters who sell candles.

Website Address: greenlandwomensclub.org

KEEP THIS PAGE FOR FUTURE REFERENCE...return only pages 2 and 3

**APPLICATION – 28th ANNUAL CRAFT FAIR and PIE FESTIVAL
SUNDAY, NOVEMBER 18, 2018 10AM-3PM**

Mail your application, pictures and check to

**GREENLAND WOMEN'S CLUB Craft Fair Committee
PO Box 151 Greenland, NH 03840**

Donna Fabisak 603-964-5588 (Public Relations Coordinator/Correspondent) GFWCDonna@comcast.net

All correspondence is filed by LAST NAME of the ARTISAN/CRAFTER, not a business name.

NAME _____ Street/Town/Zip _____
 PHONE _____ EMAIL _____
 WEBSITE URL _____ BUSINESS NAME _____

All Spaces are \$85.00 for complete applications postmarked on or before March 31, 2018; postmarked April 1st or after, \$95.00 per space.

ELECTRICITY - LIMITED AVAILABILITY – NOT GUARANTEED - only available with assignment of wall space.
Additional \$10.00 for electricity Electricity - YES No thank you

I have included my check Number _____ in the amount of \$ _____
 PLEASE do **NOT STAPLE CHECK TO THE APPLICATION**

SPECIAL REQUESTS - If you have a special request which requires consideration please note here. The committee does not guarantee space assignments.

SPACE ASSIGNMENTS WILL BE SENT NOT LATER THAN October 20, 2018

All applications must be accompanied by a check to be considered.

Please describe your craft and its origin/creation process in detail for committee review. This is a separate item from the website description found on page 3. The Selection Committee relies heavily on the description you supply for participation acceptance. "Same as last year" is not acceptable. If you need additional space, please use the reverse.

Please circle category(ies) of items to be displayed within space—if you do not see a suitable category include in any blank space.

*Art	Clocks	*Jewelry	Personal Care	FOOD	Edibles Specify*	Toys/Games/Puzzles
Author	Basketry	Leather	Pottery/Ceramics/Clay	*Paper	note cards calendars	Naturals-seeds, herbs
Glassware	Driftwood	Metal	Photography	Dolls	Doll Clothing Accessories	*VARIETY - specify
Calligraphy	*Wood	Small Furniture	Pet Products	Folk Art/Decorative Painting		Slate/Stone
Floral	Glass	Music		Floral LIVE SILK PRESSED		*FIBER- Soft Sculpture
*Fiber Art-Adult Clothing Accessories - circle one or both		*Fiber Art-Children Clothing Accessories - circle one or both		*Fiber Art Home Accessories		Fiber Art - Totes/bags/purses

***PLEASE SPECIFY**, example, Art-watercolor, Fiber Art-knit, crochet, sewn, quilting, etc, Food-jams, candy, herbs, condiments. Participating artist prints are permitted.

DISPLAY HEIGHT at its HIGHEST POINT _____ (this information will allow placement of crafters to optimize visibility across room(s))

PRICE RANGE of items to be sold within your space \$ _____ - \$ _____

Please complete a brief description of your craft(s) for GFWC website. Maximum 105 characters. **INCLUDES** alpha and numeric characters, spaces and punctuation.

Along with your application please include a **recent photo/print** of your **space** and **at least one photo/print of each type/style/medium of your craft to be marketed at the Fair**. **We cannot accept pictures emailed to us or website references in lieu of photographs/prints.** **PLEASE** print name on the reverse of your photos.

BOOKMARKS – Our **bookmarks** advertising the Fair are sent to all participating artisan/crafters. Let your space/booth visitors know where you will be on Sunday, November 18, 2018. **Bring them to your local library, post them on local bulletin boards, etc.**

2017 PARTICIPANT **PRIOR, but not 2017 participant** **NEW PARTICIPANT/never having participated**

CUROSITY: How did you hear about our Craft Fair/Pie Fest? _____.

GFWC appreciates your suggestion(s) now and following - how we might improve our Fair?

In order to continue to expand our advertising campaign to better serve you, please list addresses/emails/websites for the advertising of crafters/craft fairs and other publicity suggestions. Thank you.

I HAVE READ and understand PAGE 1 of the application. **I also agree to hold harmless** Greenland Women’s Club and/or Greenland Central School and the town of Greenland, NH for any injury or loss that may occur to me as an exhibitor or anyone assisting me as an exhibitor while on the premises of the Greenland Central School.

Signature _____ Date _____